# My Biz

“It’s *My* Information”

To access "My Biz" use
https://ngbmod3.satx.disa.mil:8007/

# What is *My Biz?*

**An exciting new web-based Oracle Self Service application within the Defense Civilian Personnel Data System (DCPDS) that allows you, the employee, to**

- **Access and view your personnel information 24 hours a day/7 days a week**
- **Maintain your own information, including personal profiles, and benefits**
- **Provide input on performance p**

# What Information is Available in *My Biz?*

**Initially, you can view data related to your civilian employment, such as**

- **Position information (current/historical)**
- **Salary information**
- **Appraisal and Awards information**
- **Benefits**
- **Appointment information**

# What Can *My Biz* Do for Me?

**You can update information such as:**

- **Phone numbers**
- **Handicap code**
- **Email address – very important for password resets**
- **Race & National Origin designation – coming in Jan 06**
- **Foreign language proficiency**

# When Can I Use *My Biz?*

- **You will be notified by your Human Resources Office when *My Biz* is available for YOU to use**

- **Full implementation across the Department of Defense should be completed by summer 2006**

- **National Guard's initial deployment will begin in Nov 2005, with several states and continue to include additional states each month**

# My Biz Summary

- **Immediate secure access to personnel information**

- **Available 24 hours a day, 7 days a week from any personal computer**

- **Convenient access to information, it's all at your fingertips**